

**CANBY UTILITY**  
**REGULAR BOARD MEETING**  
**DECEMBER 13, 2011**  
**6:30 P.M.**

**AGENDA**

- I. CALL TO ORDER
- II. CONSENT AGENDA
  - Approval of Agenda
  - Approval of Regular Board Meeting and Executive Session Minutes of November 8, 2011
  - Approval of Write-Offs
  - Approval of Payment of Water and Electric Bills
- III. PRESENTATION Residential Exchange Settlement Agreement – Kevin Farleigh and Chuck Foreman, Bonneville Power Administration (pp. 1-33)
- IV. EXECUTIVE SESSION The Canby Utility Board will adjourn its regular meeting to go into executive session pursuant to ORS 192.660(2)(h) to discuss confidential attorney correspondence and litigation. Upon completion of the executive session the Board will return to its regular meeting.
- V. CITIZEN INPUT ON NON-AGENDA ITEMS
- VI. AUDIT REPORT for Fiscal Year Ended June 30, 2011 – Introduction by Carol Sullivan, Finance Manager. Presentation and Review by Scott Daniels and Lindsay Godfrey, Aldrich Kilbride & Tatone, LLC (Separate Item)
- VII. POLICY REVIEW Red Flag Rules Policy Review and Reporting – Carol Sullivan, Finance Manager (pp. 34-42)
- VIII. RECOMMENDATION Authorize General Manager to Sign Land Lease for New Power Substation – Matt Michel, General Manager (pp. 43-61)
- IX. POLICY DISCUSSION Procedure to Establish Compensation Plan for Non-Represented Employees – Matt Michel, General Manager (pp. 62-66)
- X. STAFF REPORTS
  - General Manager:
    - Board Calendar Review (pp. 67-68)
  - Operations Superintendent:
    - 1<sup>st</sup> Quarter Reliability Report (pg. 69)
  - Customer Service Supervisor:
    - New Credit/Collection Services (pg. 70)
    - Canby Utility's Website Update
- XI. ADJOURN